

# Outlook

Fiscal Year 2018

The Department of Land Management (DLM) is optimistic that in the coming years, DLM will be able to address its concerns of updating our fee schedule. This action would increase Land Management's ability to fill unfunded vacancies., provide the funding source needed to construct the Natural Resources building, and, procure a much needed database system that will be fully operational and has the ability to integrate with the Department of Revenue and Taxation's system for real property tax assessments.



We want to hear from you

Did you find this report informative? Do we need to add more information? If so, please contact our office at 649-5263 or email us at [dlmdir@land.guam.gov](mailto:dlmdir@land.guam.gov).

Complete budgetary reports can be found on our website at [www.dlm.guam.gov](http://www.dlm.guam.gov)



# CITIZEN-CENTRIC REPORT

Fiscal Year 2018

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## MISSION

To effectively and efficiently maintain and manage all public lands taking into consideration the social and economic factors. We aim to ensure effective management, regulation and control of land use and developments determined to be in the public's interest and the betterment of its social and economic welfare.



## OUR OBJECTIVES AND GOALS



- ◆ To operate with positive and dynamic philosophy of working hard, adhering to Guam's laws, and giving each customer an exceptional experience.
- ◆ To automate and secure Geographic and Land Information System with the Department.
- ◆ Ensure that the Records Division adequately provides for the public demand of Certificates of Title and Abstract Research.
- ◆ To enhance customer service with improved performance standards.
- ◆ Implement and complete programs established by Public Laws affecting the Department.
- ◆ Ensure security of Records and implement automation and digitalization of all recorded documents.
- ◆ Provide personnel to other agencies in support of disaster response and relief.
- ◆ Provide resources to update and keep current the recording indices.
- ◆ Provide technological applications of systems that facilitate efficiency.
- ◆ Maintain all geodetic survey points of continuity of all survey maps.

# Our Progress

Fiscal Year 2018

### LAND ADMINISTRATION

Land Registration **3**

Land for the Landless Program  
Accounts Terminated **200+**



### LAND SURVEY

Land Exchange Surveys **2**

Land Registration Surveys **2**

Retracement & Parceling Surveys—CLTC **20**

Retracement & Parceling Surveys -  
Mayor's Council **10**

Retracement & Parceling Surveys—DPW **11**

Retracement & Parceling Surveys—Other  
Government Agencies **11**

### GIS/LIS

Data Entry—Land Instruments **13,904**

Scanned—Land Instruments **24,900**



### LAND PLANNING

Guam Land Use Commission Agenda Items **53**

Guam Land Use Commission Actions (NOAs) **35**

Applications Received **63**

Maps Processed **418**

Zoning Certifications **186**

Legal Non-Conforming Determination **58**

Zoning Compliance Determination **48**

### LAND RECORDS

Recorded Land Instruments **15,600**

Issued Certificates of Title **993**

Land Title Registration **8**



# Finances

Fiscal Year 2018

### Expenditures

	2017	2018	Change %
Salaries	\$1,963,679.21	\$1,926,501.24	-1.89%
Benefits	\$702,221.46	\$694,426.35	-1.11%
Contractual	\$48,345.50	\$104,881.68	116.94%
Rental	\$229,774.60	\$315,699.00	37.40%
Supplies	\$15,256.51	\$18,320.96	20.09%
Equipment	\$ -	\$3,488.25	100.00%
Drug Testing	\$40.00	\$80.00	100.00%
Miscellaneous	\$2,900.00	\$1,900.00	-34.48%
Telephone	\$18,200.28	\$18,134.99	-0.36%
<b>TOTAL</b>	<b>\$2,980,417.56</b>	<b>\$3,083,432.47</b>	<b>3.46%</b>

### Revenues

	2017	2018	Change %
Documentary Taxes	\$2,518,305.55	\$2,777,817.73	10.31%
Recording Fees	\$366,669.50	\$ 359,198.75	-2.04%
Photostat/Survey/CT Copies	\$113,373.50	\$ 143,975.00	26.99%
Subpoena Fees	\$105.00	\$ 105.00	0.00%
HPR & Other App. Fee (11002429A)	\$6,962.73	\$ 14,883.00	113.75%
LUPRA (110023316)	\$529.28	\$ 4,371.97	726.02%
GGN Fee (110023337)	\$1,620.00	\$ 13,907.24	758.47%
Commercial Lease	\$56,664.60	\$ 37,136.94	-34.46%
Land for the Landless- Interest	\$ -	\$ -	0.00%
Land for the Landless- Principal	\$ -	\$ -	0.00%
Other Income	\$ -	\$ -	0.00%
<b>GRAND TOTAL COLLECTED</b>	<b>\$3,064,230.16</b>	<b>\$3,351,395.63</b>	<b>9.37%</b>



Michele Brillante &lt;mbrillante@guamopa.com&gt;

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**Fwd: DLM FY 2018 CCR**

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**Frederick Jones** <fjones@guamopa.com>  
To: Michele Brillante <mbrillante@guamopa.com>

Tue, Sep 24, 2019 at 3:42 PM

Michele,

Attached is the DLM CCR.

Sincerely,

----- Forwarded message -----

From: **Joseph B. Cruz** <Joseph.Cruz@land.guam.gov>

Date: Tue, Sep 24, 2019 at 3:10 PM

Subject: DLM FY 2018 CCR

To: Benjamin Cruz &lt;bjcruz@guamopa.com&gt;

Cc: Frederick Jones &lt;fjones@guamopa.com&gt;, Joseph M. Borja &lt;Joseph.Borja@land.guam.gov&gt;, Virginia R. Flores &lt;Virginia.Flores@land.guam.gov&gt;

Good Afternoon Public Auditor Cruz,

In accordance with the Citizen Centric Report Act please find attached the Department of Land Mangement's FY 2018 Citizen Centric Report.

Thank You

**Joseph B. Cruz Jr.*****Program Coordinator III******Department of Land Management******Chamorro Land Trust*****649-5263 ext.430****Check Your Property On** [Guam Land App](#)

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Sincerely,

***Frederick D. Jones, MBA***

10/1/2019

Guam OPA Mail - Fwd: DLM FY 2018 CCR

*Accountability Auditor I  
Office of Public Accountability*

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Thank you.



**DLM FY2018 CCR.pdf**

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