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## DPHSS FY21 Procurement Training Compliance Report

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**Joleen M. Almandres** <Joleen.Almandres@dphss.guam.gov>

Tue, Aug 24, 2021 at 10:34 AM

To: Benjamin Cruz <bjcruz@guamopa.com>, "vduenas@guamopa.com" <vduenas@guamopa.com>, "admin@guamopa.com" <admin@guamopa.com>

Good Morning,

Resubmitting DPHSS' FY21 Procurement Training Compliance Report as page 1 of the employee listing was not scanned.

Attached: 1) Memorandum of report submission (1 page)  
2) Listing of employees who have taken procurement training (3 pages)

Best Regards,

Joleen Almandres  
DPHSS  
922-2553

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**From:** Vincent Duenas <vduenas@guamopa.com>

**Sent:** Tuesday, August 24, 2021 8:40 AM

**To:** Joleen M. Almandres

**Subject:** RE: DPHSS FY21 Procurement Training Compliance Report

Hafa adai Joleen,

Acknowledging receipt. Thank you.

Vince Duenas

[Quoted text hidden]

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### 2 attachments

 **DPHSS FY21 Procurment Training Compliance Report - Memorandum.pdf**  
38K

 **DPHSS FY21 Procurement Training Compliance Report - Employee Listing.pdf**  
224K



LOURDES A. LEON GUERRERO  
GOVERNOR, MAGA'NAGA'

JOSHUA F. TENORIO  
LT. GOVERNOR, SIGUNDO MAGA'LAHI

GOVERNMENT OF GUAM

DEPARTMENT OF PUBLIC HEALTH AND SOCIAL SERVICES  
DIPATTAMENTON SALUT PUPBLEKO YAN SETBISION SUSIAT



ARTHUR U. SAN AGUSTIN, MHR  
DIRECTOR

LAURENT SF DUENAS, MPH, BSN  
DEPUTY DIRECTOR

TERRY G. AGUON  
DEPUTY DIRECTOR

AUG 23 2021

**MEMORANDUM**

To: Public Auditor, Office of Public Accountability  
From: Director, Department of Public Health & Social Services  
Subject: Procurement Compliance Report

*Buenas!* As required by Public Law 36-11, the Department of Public Health and Social Services submits its *Procurement Training Compliance Report*. The attached lists 73 staff members within the department who registered between the years 2012 to 2020 for procurement training at the Guam Community College, with 60 individuals successfully completing one or more procurement modules and 12 completing all 4 modules.

Of the 73 staff, 46 remain actively employed within the department, 13 have retired, 9 resigned, 4 transferred to another government agency, while 1 is currently on active military duty. The department will continue to have staff who engage in procurement activities attend the mandated training as courses become available.

Should you have any questions regarding this report, please contact Ms. Joleen M. M. Almandres, Program Coordinator IV, at 922-2553 or at [joleen.almandres@dphss.guam.gov](mailto:joleen.almandres@dphss.guam.gov).

  
ARTHUR U. SAN AGUSTIN, MHR

Attachments

**DPHSS FY21 Procurement Training Compliance Report (Reference: P.L. 36-11)  
As of August 16, 2021**

No.	Employee Name	Employee Organization	Division	Employee Job Title	Module 1	Module 2	Module 3	Module 4	Status
1	BARCINAS, Terry	Dept. of Public Health & Social Services	Division of Environmental Health (DEH)	Word Processing Secretary II	January 13 - February 3, 2016	-	-	-	Military Orders. Return October 2021.
2	PINAULA, Jeffrey Shawn	Dept. of Public Health & Social Services	Division of Environmental Health	Program Coordinator IV	February 9 - 28, 2018	-	April 6 - 25, 2018	-	Active Employment
3	ACFALLE, Kinalyn J.	Dept. of Public Health & Social Services	Division of General Administration (DGA)	Customer Service Representative	July 31 - August 18, 2017	-	-	-	Resigned
4	ALMANDRES, Joleen M.M.	Dept. of Public Health & Social Services	Division of General Administration	Program Coordinator IV	July 8 - 27, 2016	April 17 - May 6, 2019	May 22 - June 12, 2019	August 20 - September 10, 2018	Active Employment
5	BLAS, Barbara C.	Dept. of Public Health & Social Services	Division of General Administration	Administrative Assistant	August 3 -21, 2015	-	-	-	Active Employment
6	LEON GUERRERO, Esther Anne	Dept. of Public Health & Social Services	Division of General Administration	Personnel Officer	July 8 - 27, 2016	-	-	-	Retired
7	LEON GUERRERO, John Edward	Dept. of Public Health & Social Services	Division of General Administration	Administrative Assistant	November 14 - December 5, 2012	-	-	-	Resigned
8	QUICHOCHO, Josephine	Dept. of Public Health & Social Services	Division of General Administration	Administrative Assistant	July 8 - 27, 2016	-	-	-	Retired
9	RUIZ, Lisa U.	Dept. of Public Health & Social Services	Division of General Administration	Administrative Aide	August 3 -21, 2015	-	-	-	Retired
10	SABLAN, Breanna B.	Dept. of Public Health & Social Services	Division of General Administration	Program Coordinator III	February 11 - March 6, 2019	-	-	-	Active Employment
11	SIAN, Jimmy E.	Dept. of Public Health & Social Services	Division of General Administration	Safety Officer	May 27 - June 15, 2015	July 6 - 24, 2015	-	-	Retired
12	SUVA, Remy	Dept. of Public Health & Social Services	Division of General Administration	Administrative Officer	May 27 - June 15, 2015	March 7 - 28, 2018	April 6 - 25, 2018	-	Active Employment
13	TAJERON, Bertha	Dept. of Public Health & Social Services	Division of General Administration	Program Coordinator IV	January 13 - February 3, 2016	March 9 - 28, 2016	April 6 - 25, 2018	August 20 - September 10, 2018	Active Employment
14	TAITAGUE, Tommy C.	Dept. of Public Health & Social Services	Division of General Administration	Administrative Officer	May 27 - June 15, 2015	July 6 - 24, 2015	August 17 - September 4, 2015	November 6 - 23, 2015	Active Employment
15	AGUILAR, Antonio O.	Dept. of Public Health & Social Services	Division of Public Health (DPH)	Administrative Officer	July 31 - August 18, 2017	April 17 - May 6, 2019	April 6 - 25, 2018	-	Resigned
16	AGUSTIN, Kenneth R.	Dept. of Public Health & Social Services	Division of Public Health	Administrative Assistant	May 27 - June 15, 2015	July 6 - 24, 2015	August 17 - September 4, 2015	November 6 - 23, 2015	Active Employment
17	BILON, Ester	Dept. of Public Health & Social Services	Division of Public Health	Clerk Typist II	January 13 - February 3, 2020	-	-	-	Active Employment
18	BONTO, Artie	Dept. of Public Health & Social Services	Division of Public Health	Program Coordinator I	February 9 - 28, 2018	-	April 6 - 25, 2018	August 20 - September 10, 2018	Active Employment
19	BORDALLO, Grace G.	Dept. of Public Health & Social Services	Division of Public Health	Program Coordinator II	July 31 - August 18, 2017	-	-	-	Active Employment
20	CASTRO, Rose M.	Dept. of Public Health & Social Services	Division of Public Health	Management Analyst II	May 27 - June 15, 2015	July 6 - 24, 2015	August 17 - September 4, 2015	-	Active Employment
21	CEPEDA, Maria B.	Dept. of Public Health & Social Services	Division of Public Health	Clerk III	July 8 - 27, 2016	-	-	-	Active Employment
22	CRUZ, Tamara L.	Dept. of Public Health & Social Services	Division of Public Health	Administrative Assistant	July 8 - 27, 2016	-	-	-	Active Employment
23	DELGADO, Deborah	Dept. of Public Health & Social Services	Division of Public Health	Program Coordinator II	January 20 - February 8, 2017	-	-	-	Retired
24	DIXON, Maria Everette A.	Dept. of Public Health & Social Services	Division of Public Health	Administrative Assistant	July 8 - 27, 2016	-	-	-	Resigned
25	GARRIDO, Jesse B.	Dept. of Public Health & Social Services	Division of Public Health	Clerk Typist III	July 8 - 27, 2016	-	-	-	Resigned
26	GATMAITAN, Alelie	Dept. of Public Health & Social Services	Division of Public Health	Clerk Typist II	February 9 - 28, 2018	-	-	-	Resigned
27	JOHNSON, Victoria Ann J.	Dept. of Public Health & Social Services	Division of Public Health	Word Processing Secretary II	February 11 - March 6, 2019	-	-	-	Active Employment
28	NARCIS, Heather Annique A.	Dept. of Public Health & Social Services	Division of Public Health	Administrative Aide	February 9 - 28, 2018	-	-	-	Resigned
29	OKADA, Zenaida V.	Dept. of Public Health & Social Services	Division of Public Health	Administrative Assistant	July 8 - 27, 2016	-	-	-	Active Employment
30	PANGELINAN, Zita D.	Dept. of Public Health & Social Services	Division of Public Health	Management Analyst IV	September 8 -25, 2020	-	-	-	Active Employment
31	REYES, Emma R.	Dept. of Public Health & Social Services	Division of Public Health	Administrative Assistant	January 20 - February 8, 2017	March 7 - 28, 2018	-	June 21 - July 10, 2017	Active Employment
32	TAITAGUE, Francine	Dept. of Public Health & Social Services	Division of Public Health	Administrative Assistant	January 20 - February 8, 2017	-	May 31 - June 19, 2017	June 21 - July 10, 2017	Transferred

Division	No.
DEH	2
DGA	12
DPH	23
DPW	24
DSC	12
<b>Total</b>	<b>73</b>

<b>Completion of 4 Modules</b>
<b>12 Employees</b>

**DPHSS FY21 Procurement Training Compliance Report (Reference: P.L. 36-11)  
As of August 16, 2021**

No.	Employee Name	Employee Organization	Division	Employee Job Title	Module 1	Module 2	Module 3	Module 4	Status
33	TAITANO, Darlene N.	Dept. of Public Health & Social Services	Division of Public Health	Program Coordinator II	July 8 - 27, 2016	March 9 - 28, 2016	August 22 - September 12, 2016	-	Active Employment
34	TAJALLE, Donna G.	Dept. of Public Health & Social Services	Division of Public Health	Word Processing Secretary I	-	-	-	-	Resigned
35	TORRES, Enrique	Dept. of Public Health & Social Services	Division of Public Health	Program Coordinator IV	August 3 -21, 2015	March 9 - 28, 2016	-	-	Active Employment
36	UNCANGCO, Alyssa A.	Dept. of Public Health & Social Services	Division of Public Health	Program Coordinator IV	March 13 - April 1, 2019	-	-	-	Active Employment
37	ZAMORA, Debra M.	Dept. of Public Health & Social Services	Division of Public Health	Administrative Assistant	May 27 - June 15, 2015	July 6 - 24, 2015	August 17 - September 4, 2015	-	Active Employment
38	ADAME, Nilda I.	Dept. of Public Health & Social Services	Division of Public Welfare (DPW)	Clerk III	February 11 - March 6, 2019	-	-	-	Active Employment
39	BARCINAS, Angeline	Dept. of Public Health & Social Services	Division of Public Welfare	Administrative Assistant	January 13 - February 3, 2016	-	-	-	Active Employment
40	BARRIDO, Danilo	Dept. of Public Health & Social Services	Division of Public Welfare	Program Coordinator IV	January 13 - February 3, 2020	-	-	-	Active Employment
41	BORJA, Bernice A.T.	Dept. of Public Health & Social Services	Division of Public Welfare	Program Coordinator IV	January 13 - February 3, 2020	-	-	-	Active Employment
42	CEPEDA, Sandrina A.	Dept. of Public Health & Social Services	Division of Public Welfare	Management Analyst III	May 27 - June 15, 2015	July 6 - 24, 2015	August 17 - September 4, 2015	November 6 - 23, 2015	Transferred to GHURA
43	CRUZ, Ordilia M.	Dept. of Public Health & Social Services	Division of Public Welfare	Administrative Assistant	March 27 - April 14, 2017	-	-	-	Transferred to Dept. of Agriculture
44	DIEGO, Jane M.	Dept. of Public Health & Social Services	Division of Public Welfare	Administrative Assistant	August 3 -21, 2015	March 9 - 28, 2016	April 6 - 25, 2016	-	Active Employment
45	DUENAS, RickyGene C.	Dept. of Public Health & Social Services	Division of Public Welfare	Customer Service Representative	March 27 - April 14, 2017	-	-	-	Active Employment
46	ESCALERA, Eileen V.	Dept. of Public Health & Social Services	Division of Public Welfare	Social Worker III	July 8 - 27, 2016	-	-	-	Active Employment
47	ESTRADA, Annabel A.	Dept. of Public Health & Social Services	Division of Public Welfare	Program Coordinator II	January 13 - February 3, 2020	-	-	-	Active Employment
48	HAUTEA, Marilou I.	Dept. of Public Health & Social Services	Division of Public Welfare	Data Control Clerk	January 20 - February 8, 2017	-	-	-	Active Employment
49	IGNACIO, Elizabeth	Dept. of Public Health & Social Services	Division of Public Welfare	Program Coordinator IV	February 9 - 28, 2018	-	-	-	Retired
50	LUCES, Jenny R.	Dept. of Public Health & Social Services	Division of Public Welfare	Administrative Assistant	February 15 - March 4, 2016	March 9 - 28, 2016	-	-	Active Employment
51	MAFNAS, Patricia S.N.	Dept. of Public Health & Social Services	Division of Public Welfare	Program Coordinator III	August 3 -21, 2015	-	-	-	Active Employment
52	MEDRANO, Steven	Dept. of Public Health & Social Services	Division of Public Welfare	Program Coordinator II	January 20 - February 8, 2017	-	April 6 - 25, 2018	August 20 - September 10, 2018	Active Employment
53	MENDIOLA, Jennifer L.	Dept. of Public Health & Social Services	Division of Public Welfare	Program Coordinator I	November 14 - December 5, 2012	-	-	-	Active Employment
54	MONTAGUE, Joseph	Dept. of Public Health & Social Services	Division of Public Welfare	Program Coordinator IV	May 27 - June 15, 2015	February 9 - 27, 2015	-	-	Retired
55	PAULINO, Rachelle P.	Dept. of Public Health & Social Services	Division of Public Welfare	Program Coordinator IV	November 14 - December 5, 2012	July 6 - 24, 2015	August 17 - September 4, 2015	November 6 - 23, 2015	Active Employment
56	PEREZ, Elsa S.	Dept. of Public Health & Social Services	Division of Public Welfare	Human Services Administrator	November 14 - December 5, 2012	-	-	-	Retired
57	PEREZ, Mary Ann F.	Dept. of Public Health & Social Services	Division of Public Welfare	Administrative Officer	November 22 - December 13, 2019	-	-	-	Active Employment
58	RODRIQUEZ, Linda B.	Dept. of Public Health & Social Services	Division of Public Welfare	Human Services Administrator	August 3 -21, 2015	-	-	-	Retired
59	SAN NICOLAS, Christine A.P.	Dept. of Public Health & Social Services	Division of Public Welfare	Management Analyst I	August 3 -21, 2015	-	-	-	Active Employment
60	SAN NICOLAS, Melissa	Dept. of Public Health & Social Services	Division of Public Welfare	Human Services Administrator	January 13 - February 3, 2016	-	-	-	Active Employment
61	WILLSEY, James A.	Dept. of Public Health & Social Services	Division of Public Welfare	Program Coordinator III	November 14 - December 5, 2012	July 6 - 24, 2015	August 17 - September 4, 2015	November 6 - 23, 2015	Active Employment
62	BASA, Romarica	Dept. of Public Health & Social Services	Division of Senior Citizens (DSC)	Buyer Supervisor	July 8 - 27, 2016	-	-	-	Retired
63	BAYONA, Cathy M.	Dept. of Public Health & Social Services	Division of Senior Citizens	Program Coordinator III	July 31 - August 18, 2017	-	-	-	Retired
64	CRUZ, Jocelynn D.	Dept. of Public Health & Social Services	Division of Senior Citizens	Social Services Supervisor I	December 1 - 19, 2014	-	-	June 21 - July 10, 2017	Retired

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<b>Total</b>	<b>73</b>

**Completion of 4  
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12  
Employees**

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65	CRUZ, Melvin D.	Dept. of Public Health & Social Services	Division of Senior Citizens	Program Coordinator III	January 20 - February 8, 2017	-	-	-	Resigned
66	GALANG, Michelle M.	Dept. of Public Health & Social Services	Division of Senior Citizens	Administrative Officer	February 9 - 28, 2018	-	-	-	Transferred to Guam Homeland Security
67	GOMEZ, Jeanette M.	Dept. of Public Health & Social Services	Division of Senior Citizens	Program Coordinator III	August 3 -21, 2015	March 9 - 28, 2016	April 6 - 25, 2016	November 6 - 23, 2015	Active Employment
68	GUIKING, Alicia	Dept. of Public Health & Social Services	Division of Senior Citizens	Customer Service Representative	February 11 - March 6, 2019	-	-	-	Active Employment
69	PALOMO, Chad A.	Dept. of Public Health & Social Services	Division of Senior Citizens	Program Coordinator IV	July 31 - August 18, 2017	April 17 - May 6, 2019	April 6 - 25, 2018	August 14 - 30, 2019	Active Employment
70	REYES, William	Dept. of Public Health & Social Services	Division of Senior Citizens	Social Worker III	February 11 - March 6, 2019	April 17 - May 6, 2019	-	August 14 - 30, 2019	Active Employment
71	SAN NICOLAS, Charlene D.	Dept. of Public Health & Social Services	Division of Senior Citizens	Senior Citizens Administrator	December 1 - 19, 2014	July 6 - 24, 2015	April 6 - 25, 2016	November 6 - 23, 2015	Active Employment
72	SILOS, Albert	Dept. of Public Health & Social Services	Division of Senior Citizens	Program Coordinator III	December 1 - 19, 2014	March 9 - 28, 2016	August 17 - September 4, 2015	June 21 - July 10, 2017	Retired
73	UNTALAN, Monica D.	Dept. of Public Health & Social Services	Division of Senior Citizens	Program Coordinator III	December 1 - 19, 2014	March 9 - 28, 2016	August 17 - September 4, 2015	September 19 - October 14, 2016	Active Employment

Division	No.
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