



DEPARTMENT OF LAND MANAGEMENT

DIPATTAMENTON MINANEHAN TANO'
A Report to the Citizens of Guam for Fiscal Year 2017



Director

Michael J.B. Borja



Deputy Director

David V. Camacho

Table of Contents

About Us	1
Our Progress	2
Finances	3
Outlook	4

OUR MISSION

- ◆ To effectively and efficiently maintain and manage all public lands considering the social and economic factors.
- ◆ To ensure effective management, regulation, and control of land use and developments determined to be in the public interests and the betterment of its social and economic welfare.

Goals & Objectives

- ◆ To operate with positive and dynamic philosophy of working hard, adhering to Guam's laws, and giving each customer a "WOW" experience.
- ◆ To automate and secure Geographic and Land Information Systems within the Department.
- ◆ To ensure the Records Section adequately provides for the public demand for Certificates of Title and Abstract Research.
- ◆ To enhance customer service with improved performance standards.
- ◆ To implement and complete programs established by Public Laws affecting the Department.
- ◆ To ensure security of Records and implement the automation and digitalization of all recorded documents.
- ◆ Provide personnel support to other agencies in support of disaster response and relief.
- ◆ Provide the resources to update and keep current the recording Indices.
- ◆ Provide technological applications of systems that facilitate efficiency.
- ◆ Maintain all geodetic survey points for continuity of all survey maps.

Land Administration

Tasks	FY 2017 Accomplishments
Conditional Deed of Conveyances	19
Deed of Exchanges	2



GIS / LIS

Tasks	FY 2017 Accomplishments
Data Entry – Land Instruments	14,979
Scanned – Land Instruments	1,683

Land Records

Tasks	FY 2017 Accomplishments
Recorded – Land Instruments	14,292
Issued Certificate of Titles	1,122
Customers Assisted	6,816



LAND SURVEY



Tasks	FY 2017 Accomplishments
Land Registration Surveys	5
Retracement Surveys	17
Land Parceling Surveys	20
Verification / Miscellaneous	6

Land Planning

Tasks	FY 2017 Accomplishments
Guam Land Use Commission Agenda Items	41
Guam Land Use Commission Actions – NOA	36
Applications Received	53
Maps Processed	367
Zoning Certification	150
Legal Non-Conforming Determination	7
Zoning Compliance Determination	90
LUPRA Applications Researched	36



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Special Funds—Land Survey Revolving Funds

Expenditures

	<u>2016</u>	<u>2017</u>	<u>Change %</u>
Salaries	\$ 2,057,756.98	\$ 1,963,679.21	-4.6%
Benefits	\$ 756,519.29	\$ 702,221.46	-7.2%
Contractual	\$ 70,271.38	\$ 48,345.50	-31.2%
Rental	\$ 245,772.60	\$ 229,774.60	-6.5%
Supplies	\$ 5,989.04	\$ 15,256.51	154.7%
Equipment	\$ 997.00	\$ -	-100.0%
Drug Testing	\$ 40.00	\$ 40.00	0.0%
Miscellaneous	\$ 1,800.00	\$ 2,900.00	61.1%
Telephone	<u>\$ 17,597.22</u>	<u>\$ 18,200.28</u>	3.4%
TOTAL	\$ 3,156,743.51	\$ 2,980,417.56	-5.6%

Revenues

	<u>2016</u>	<u>2017</u>	<u>Change %</u>
Documentary Taxes	\$ 2,675,666.50	\$ 2,518,305.55	-5.9%
Recording Fees	\$ 350,599.00	\$ 366,669.50	4.6%
Photostat/Survey/CT Copies	\$ 129,193.50	\$ 113,373.50	-12.2%
Subpoena Fees	\$ 180.00	\$ 105.00	-41.7%
HPR & Other App. Fee (11002429A)	\$ 6,209.50	\$ 6,962.73	12.1%
LUPRA (110023316)	\$ 2,606.35	\$ 529.28	-79.7%
GGN Fee (110023337)	\$ 1,267.00	\$ 1,620.00	27.9%
Commercial Lease	\$ 30,066.09	\$ 56,664.60	88.5%
Land for the Landless- Interest	\$ 500.00	\$ -	-100.0%
Land for the Landless- Principal	\$ 3,608.62	\$ -	-100.0%
Other Income	<u>\$ 30,000.00</u>	<u>\$ -</u>	-100.0%
GRAND TOTAL COLLECTED	\$ 3,229,896.56	\$ 3,064,230.16	-5.1%

General Funds

Expenditures

	<u>2016</u>	<u>2017</u>	<u>Change %</u>
Contractual	\$ 4,405.00		-100.0%
Rental	\$ 403,899.00	\$ 419,897.00	4.0%
Miscellaneous	<u>\$ 2,900.00</u>		-100.0%
TOTAL	\$ 411,204.00	\$ 419,897.00	2.1%

OUTLOOK

The Department of Land Management (DLM) has continued to struggle to fill its vacant positions. At year-end September 30, 2017 DLM operated with a personnel total of 42, which is 45% compared to the total authorize FTEs of 98. DLM will continue to move forward and explore alternatives that will create an efficient and effective process to streamline job tasks and ensure that DLM is up to date with the evolving aspects of technology. Furthermore, DLM will continue to research and explore financing options to construct the Natural Resources building. In addition, DLM will continue to work with the Guam Legislature to address DLM's antiquated fee schedule.



We Want to Hear from You

Did you find this report informative? Do we need more information added? If yes, please contact our office at (671) 649-5263 or email us at dlmdir@land.guam.gov.

Complete budgetary reports may be found on our website www.dlm.guam.gov