OFFICE OF PUBLIC ACCOUNTABILITY
Doris Flores Brooks, CPA, CGFM
Public Auditor

OFFICE OF THE GOVERNOR
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MEMORANDUM

July 10, 2017

To: All Line Agencies, Autonomous Agencies, the Mayors' Council of Guam, the Judiciary of Guam and *I Liheslaturan Guahan*

From: Doris Flores Brooks, CPA, CGFM
Public Auditor

RE: Agency Citizen-Centric Reports (CCR) Relative to Public Law 30-127

Hafa Adai!

The Fiscal Year (FY) 2016 Government of Guam financial has been released on June 8, 2017 and this is a reminder to all directors of line agencies and other agency heads that a CCR is due no later than August 7, 2017 or sixty (60) days after the audit release, in accordance with the Citizen-Centric Report Act (Public Law 30-127).

According to the Act, a CCR shall be submitted to the Public Auditor of Guam and the Speaker of *I Liheslaturan Guahan* in electronic format (via .pdf e-mail attachment). This CCR is to be submitted no later than 60 days after the independent audit report for a government entity that has been released by the Office of Public Accountability for each fiscal year. These agencies include line agencies, autonomous and semi-autonomous agencies, public corporations, the Mayors' Council of Guam, the Courts of the Judiciary of Guam and *I Liheslaturan Guahan*.

As a result of our previous audit, OPA Report No. 15-08, we issued letters to certain entities outlining the areas for improvement in line with the Association of Government Accountants' CCR Content and Design Guidelines to be considered for future submissions. Should an entity follow the guidelines, the entity may be eligible for the AGA National's Certificate of Excellence in CCR and the AGA Guam Chapter's Best CCR Contest.

Agencies that desire additional assistance can visit our website at www.opaguam.org or contact Michele Brillante at 475-0390 ext. 218 or mbrillante@guamopa.com.

Kindly acknowledge receipt of this reminder by emailing a signed copy to Michele Brillante.

Senseramente,

Doris Flores Brooks, CPA, CGFM
Public Auditor

RECIEPT ACKNOWLEDGEMENT:

Received By: _____

Date: _____

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